

F.No.-DGT-16/2022-TT Cell (FTS. No. E. 54304)
Government of India
Ministry of Skill Development & Entrepreneurship (MSDE)
Directorate General of Training (DGT)

Employment Exchange Building, Library Avenue,
Pusa Campus, New Delhi-110012,
Date: 28.04.2023

To,

1. All the State/UT Directorates dealing with Craftsman Training Scheme.
2. All the Regional Directorate of Skill Development & Entrepreneurship (RDSDEs) and the Principals, NSTIs.

Subject: – Detailed Guidelines Regarding (AITT)-July 2023 Practical / CBT examination for Regular CTS trainees of Annual System - reg.

Sir,

This is in continuation to the office order of even no dated 20.04.2023 wherein the schedule for All India Trade Test 2023 for Craftsmen Training Scheme (including Dual System of Training) has been announced for the following regular batches.

Sl. No.	Session	Examination type
1.	2 nd year of 2-year course (2021-23)	Regular
2.	1 st year of 2-year course (2022-24)	Regular
3.	1- year / 6-months course (2022-23)	Regular

2. The Practical Examination is scheduled from 03.07.2023 to 07.07.2023. Detailed schedule is attached at **Annexure A**.

3. The CBT examination for regular trainees shall be conducted between 10.07.2023 to 04.08.2023. Detailed schedule of examination will be issued shortly.

4. Further, vide order no DGT-35/4/1 Secy. (MSDE) /2022 dated 28th March 2022 regarding State Skill Development and Entrepreneurship Committee (SSDEC), State/UT Directorates have been empowered to set the Practical Question Papers for all the trades. Hence, **State/UT Directorates are requested to prepare and conduct Practical examination for all trades** as per Schedule attached at Annexure-A.

5. As per the order No. MSDE-18011/DGT/2017-TTC(Pt-III) dated 19.12.2019 all the ITIs are **self-centre** for conducting **Practical Examination**. However, concerned SSDEC/ State Directorate can decide any other Practical Examination Centre.

6. **Profile Verification Before HT Generation:** This is the second and the **last opportunity** for the trainees admitted in 2022 session to verify their profile. The first opportunity was provided during trainee verification stage at the time of admission. Subsequently, before HT generation, if, any correction is required in their profile, trainees can raise a grievance. Once, the trainee profile is verified or grievance is approved, the trainees will not be allowed to change their profile. **Once marksheets and certificates are generated, no correction will be permitted.** The SoP for trainee profile verification before Hall Ticket generation is attached in **Annexure -E**.



7. Hall Tickets (HT) for regular trainees for the Practical Examination will be available for downloading from 26.06.2023 onwards.

8. The registration of Examiners on the NCVTMIS Portal for Practical Examination had been made mandatory vide order NO. MSDE-18012/05/MIS/2016-TTC (part-A) dated 07th Feb 2020. All states/UTs are requested to comply with the same. The Standard Operating Procedures (SoP) for Examiner Registration is placed at **Annexure B**.

9. The Nodal ITI/ State Directorate has to complete Practical Examiner mapping with the Exam centres between 23.06.2023 to 30.06.2023. The SoP for the Examiner mapping is attached at **Annexure C**.

10. The process of uploading the Trade Practical marks by Examiner on the NCVTMIS has to be mandatorily completed **within 48Hrs**, after the conclusion of the Practical Examination. The SoP for the same is enclosed herewith at **Annexure D**. The trainees, for whom no entry is made (neither marks nor absent) will be treated as absent in the Practical Examination, and their result will be processed accordingly.

11. **Hall Ticket (HT) eligibility:** - The NCVT MIS Portal will be opened for uploading the eligibility for HT generation for AITT 2023 from 29.05.2023 to 10.06.2023. ITI Principals are requested to fill the trainees' attendance, formative assessment and CBT and Practical examination fee on the NCVT MIS Portal within the time duration. The Eligibility Criteria for appearing in the AITT 2023 Mains Examination is as below:

Sl. No.	Parameter	Eligibility Criteria for Hall Ticket Generation
1.	Attendance*	> = 80%**
2.	Formative Assessment	> = 60%
3.	CBT and Practical Examination Fees	Yes

*Calculation of number of working days for attendance can be decided by States/UTs through their State Skill Development and Entrepreneurship Committee (SSDEC), based on date of start of session.

** For relaxation of attendance criteria by the Principal. ITI, refer to order no MSDE-19/01/2017-CD dated 05th July, 2017.

12. Computer Based Test (CBT) Fees Collection: -

- Fees amounting to **Rs. 213 (Two Hundred Thirteen only)** for each trainee is to be deposited for CBT through online mode by the ITIs only. No other form of payment will be entertained.
- CBT fees payment link for online payment will be opened for bulk payment by ITI on NCVT MIS Portal from 01-06-2023 to 10-06-2023. The SoP for fee submission is enclosed at **Annexure F**.

All ITIs/SPIUs are requested to scrupulously follow the timelines for the examination schedule. RDSDEs are instructed to closely follow up with their respective SSDECs.

13. **CBT Exam Centre Mapping:** The CBT exam centre mapping has to be completed by the State Directorate in liaison with the NSEIT between 19.06.2023 to 23.06.2023. The CBT Exam centres are finalized after the **final approval** of the State Controller of Examination only. Therefore, the State has to mandatorily confirm/ suggest changes to the exam centre mapping submitted by the NSEIT.

14. **CBT Examination Pattern:** - The CBT examination will be of **two hours'** duration consisting of 75 questions with **150 marks** (2 marks each). This will consist of Trade Theory (TT), Workshop Science and Calculation (WSC), Engineering Drawing (ED) and Employability Skills (ES).

- a) Engineering Trades (100 Marks for Trade Theory and 50 marks for Employability Skills): -**
- Trade Theory (including Workshop Science and Calculation & Engineering Drawing; TT- 38 Questions, WSC- 6 Questions, ED- 6 Questions)
 - Employability Skills (25 Questions, 50 Marks)

- b) Non-Engineering Trades (100 Marks for Trade Theory and 50 Marks for Employability Skills): -**

- 50 questions on Trade Theory only (50 Questions, 100 Marks)
- Employability Skills (25 Questions, 50 Marks)

The minimum passing percentage for Trade Theory and Employability Skills is 33% each.

Hindi version will follow.

Encls:

1. Annexure A: Detailed Practical Examination Schedule
2. Annexure B: SoP for Practical Examiner Registration
3. Annexure C: SoP for Practical Examiner mapping with Exam centres
4. Annexure D: SoP for uploading Practical marks by Examiners
5. Annexure E: SoP for ITI Trainee Profile Verification Before Hall Ticket Generation
6. Annexure F: SoP for CBT Examination Fees Submission

(C.S. Murthy)
Director TTC & IT

Copy to:

1. Sr. PPS to Secretary, MSDE
2. Sr. PPS to DG (T), MSDE
3. Sr. PPS to DDG (T)
4. DGT Website/NCVT MIS Portal for wide circulation.

(C.S. Murthy)
Director TTC & IT

**ALL INDIA TRADE TEST UNDER CRAFTSMEN TRAINING SCHEME (CTS) FOR ENGINEERING
& NON- ENGINEERING TRADES**

Schedule of Practical Examination to Be Held in the Month July, 2023.

• **Schedule**

Date	Day	Time of Commencement	ANNUAL EXAMINATION CTS/DST EXAMINATION	
			Year	All Trades of One Year duration/Two Year duration
03.07.2023 05.07.2023	Monday Tuesday Wednesday	09.30 AM To 06.00 PM	I	TRADE PRACTICAL: -for trainees of 1 st year of 2 years, 06 months and 01-year course admitted in 2022 session
06.07.2023 07.07.2023	Thursday Friday	09.30 AM To 06.00 PM	II	TRADE PRACTICAL: -For trainees of 2 nd year of 02 years trade admitted in 2021.

(LUNCH BREAK FROM 01.00 PM TO 01.30 PM FOR PRACTICAL Examinations only)